



**Madisonville Urban Community Redevelopment Corporation
Neighborhood Business District Support Grant Application
Outdoor Dining Program**

The purpose of the Madisonville Neighborhood Business Outdoor Dining Area Improvement Grant Program is to provide financial incentive to restaurant owners and/or food and beverage establishment operators within the Madisonville Neighborhood Business District. The funds are available through Federal ARPA dollars to help address the effects of the COVID-19 pandemic on small businesses.

The incentive grants are funded through Neighborhood Business District Support Grant (NBDSG) and administered by the City of Cincinnati, HomeBase, and the Madisonville Community Urban Redevelopment Corporation (MCURC). Creating outdoor gathering spaces, providing opportunities for neighborhood establishments to expand seating capacities, and improving the outdoor dining experience for establishment guests and visitors to the neighborhood is critical to both the success of individual establishments and to the economic health and vitality of the neighborhood of Madisonville.

Funding Parameters

- Grant amounts can vary, not to exceed \$5,000.
- Applicants must contribute 5% of the total project cost up to \$250.
- Only one (1) application may be submitted per grant cycle.
- Applications must be submitted by a restaurant owner or food and beverage establishment operator whose establishment is located in Madisonville. Business must be an active, operating business with a physical, customer-focused presence.
- Projects must be completed by June 30, 2023.
- Priority will be given to businesses who have not previously received grant funding from MCURC and the City of Cincinnati. Previous recipients of grants from MCURC and the City of Cincinnati can apply, but applications will be reviewed in a second round review.
- All applications will be reviewed by MCURC, HomeBase, and the City of Cincinnati.
- All projects are required to be permitted through the City of Cincinnati, depending on the nature of the project.

Program Criteria

Businesses or property owners interested in applying for a grant must meet the following criteria:

- The establishment must be located within the boundaries of the Madisonville Neighborhood Business District.

- The applicant must fill out a complete application detailing plans for the proposed improvements.
- Applicant must not initiate the project or spend money on the proposed project until the grant request has been approved and a contract has been signed with MCURC.
- Applications must be submitted no later than 5:00 p.m. on March 10, 2023. The grant monies will be awarded upon completion of the project and after all required documentation has been received and accepted.
- Applications must meet one of the eligible project categories to be eligible for consideration. Projects cannot have started prior to a grant award.

Eligible Projects

- Outdoor chairs and/or tables
- Outdoor trash and/or recycling receptacles
- Patio umbrellas or sun shades
- Dining patio, deck, or courtyard improvements
- Outdoor dining area planters or raised garden beds
- Outdoor dining area landscaping
- Outdoor dining area lighting
- Outdoor dining area propane or electric heaters

Ineligible Projects

- Storefront awnings
- Outdoor murals or art installations
- Parking lot or driveway improvements or repairs
- Storefront windows or doors
- Bike racks
- Indoor dining area improvements
- Exterior building improvements (e.g. roof, painting, tuckpointing, etc.)

The following criteria will be used in reviewing applications:

- Complete application, including clear project scope and budget
- Aesthetic impact of the renovation
- Improve or expand establishment's existing outdoor dining area
- Create outdoor dining opportunity for establishment operators and their guests
- Create an opportunity for increased revenue by expanding establishment's seating capacity

MCURC, HomeBase, and the City of Cincinnati will review all applications against these criteria. A total of \$45,000 is available to fund this support grant program. MCURC will carefully examine applications to determine which projects will most contribute to the overall improvement of business district establishments. Please note that not all projects that apply will receive funding.

Grant Application Instructions and Review Process

A complete application must include the following:

1. A completed application form including a detailed description of your project.
2. Design sketches or site plans illustrating all proposed work on the property, if applicable.
3. A minimum of three bids from a general contractor approved by the City of Cincinnati, if applicable.

Additionally, the applicant must provide a Certificate of Good Standing from the State of Ohio and an Occupational License from the City of Cincinnati.

Application Submission—Review—Award

1. Application must be received no later than **5:00 p.m. on March 10, 2023**.
2. Submit application to: MCURC, 6111 Madison Rd., Floor 1, Cincinnati, OH 45227 or via email at jtheobald@mcurc.org. If you have questions about the application process, please email us at jtheobald@mcurc.org.
3. MCURC will review applications, make a site visit, and make award recommendations by March 24, 2023.
4. If a contractor will be hired, the project must take part in the City of Cincinnati's Meet & Confer process. Contractors who submit bids must be approved by MCURC and City of Cincinnati. MCURC will review all bids and select a contractor to complete the project. MCURC will work alongside the grant recipient to ensure the hired contractor is adhering to the agreed upon scope of work and completes the project in a timely manner.
5. A representative of MCURC will perform a site visit and review of the completed project for completeness and quality of work before reimbursing the applicant for project expenses outlined in the application and/or the contractor for their work.

**Madisonville Urban Community Redevelopment Corporation
Neighborhood Business District Outdoor Dining Area Improvement Grant Application**

Business Owner Name

Business Address

Applicant Mailing Address

Applicant Phone Number & Email Address

Approximate total cost of project

Approximate project completion date (Please note all projects must be completed by 6/30/2023)

General description of project

- *Written description of the proposed outdoor dining area improvements*
- *Attach sketches, drawings, and/or photos of the proposed outdoor dining area improvements*
- *Attach copies of project estimates from contractors or vendors*

Applicant Signature & Date*

Printed Name

**As the owner/operator of _____ (Business Name), I hereby certify that the information provided herein is accurate and true. I understand that submitting this grant application does not come with a funding commitment and is simply a request for consideration. If notified of an award, I agree not to commence work until all program requirements have been met and a contract has been executed with MCURC.*