



**Madisonville Urban Community Redevelopment Corporation
Neighborhood Business District Support Grant Application
Facade Improvement Program**

The purpose of the Madisonville Neighborhood Business District Façade Improvement Grant Program is to provide financial incentive to commercial or mixed-use building owners located within the Madisonville Neighborhood Business District. The funds are available through Federal ARPA dollars to help address the effects of COVID-19 pandemic on small businesses.

The grants are funded through Neighborhood Business District Support Grant (NBDSG) and administered by the City of Cincinnati, Homebase, and the Madisonville Community Urban Redevelopment Corporation (MCURC). Improving the look of building facades through awnings, fresh paint, new storefront windows and doors, permanent signage, etc. boosts the visual appearance of the entire business district, which is critical to both the success of individual businesses and to the economic health and vitality of the neighborhood of Madisonville.

Funding Parameters

- The program will provide grants for projects up to \$10,000.
- Applicants must contribute 5% of the total project cost up to \$500.
- Only one (1) application may be submitted per grant cycle.
- Applications must be submitted by property owners. Commercial tenants may apply with the written consent of the property owner.
- Projects must be completed by June 30, 2023.
- Priority will be given to businesses that have not previously received grant funding from MCURC and the City of Cincinnati. Previous recipients of grants from MCURC and the City of Cincinnati can apply, but applications will be reviewed in a second round review.
- Applications will be reviewed by MCURC, HomeBase, and the City of Cincinnati.
- All projects are required to be permitted through the City of Cincinnati, depending on the nature of the project.

Program Criteria

Businesses or property owners interested in applying for a grant must meet the following criteria:

- The property improvement must be located within the boundaries of the Madisonville Neighborhood Business District.
- The applicant must fill out a complete application detailing plans for the proposed renovations.

- The applicant will agree to comply with all local land use laws as well as any local or state laws pertinent to the project, including obtaining permits if required.
- Applications must be submitted no later than 5:00 p.m. on March 10, 2023. The grant monies will be awarded upon completion of the project and after all required documentation has been received and accepted.
- Applications must meet one of the eligible project categories to be eligible for consideration. Projects cannot have started prior to a grant award.

Eligible Projects

- Permanent signage
- Awning(s)
- Exterior painting
- Tuckpointing
- Replacement of architectural detail
- Cleaning of building façade
- Window repair and/or replacement
- Exterior door repair and/or replacement
- Siding repair and/or replacement
- Repair or replacement of exterior lighting affixed to the building

Ineligible Projects

- Landscaping or window boxes
- Street furniture
- Yard ornaments
- Bike racks
- Walkways, stairs, or sidewalks
- Temporary signage (i.e. banners, A-frame signs, etc.)
- Parking lot improvements
- Roofing and/or gutter repair and/or replacement

The following criteria will be used in reviewing applications:

- Complete application, including clear project scope and budget
- Aesthetic impact of the renovation
- Degree of the improvement(s) capitalize(s) on building's architectural assets
- Degree of historical integrity of renovation plans
- Other building improvements completed beyond those funded
- Proposed renovation will stop serious deterioration of the building's façade

MCURC, HomeBase, and the City of Cincinnati will review all applications against these criteria. A total of \$40,000 is available to fund this support grant program. MCURC will carefully examine applications to determine which projects will most contribute to the overall improvement of business district buildings. Please note that not all projects that apply will receive funding.

Grant Application Instructions and Review Process

A complete application must include the following:

1. A completed application form including a detailed description of your project.
2. Architectural plans, design sketches, or site plans illustrating all proposed work on the building, if required.
3. A minimum of three bids from a general contractor approved by the City of Cincinnati.

Additionally, the property owner must be current with regard to property tax payments in order to apply. If a commercial tenant is applying, that applicant must provide a Certificate of Good Standing from the State of Ohio and an Occupational License from the City of Cincinnati.

Application Submission—Review—Award

1. Application must be received no later than **5:00 p.m. on March 10, 2023**.
2. Submit application to: MCURC, 6111 Madison Rd., Floor 1, Cincinnati, OH 45227 or via email at jtheobald@mcirc.org. If you have questions about the application process, please email us at jtheobald@mcirc.org.
3. MCURC will review applications, make a site visit, and make award recommendations by March 24, 2023.
4. Project must take part in the City of Cincinnati's Meet & Confer process. Contractors who submit bids must be approved by MCURC and City of Cincinnati. MCURC will review all bids and select a contractor to complete the project. MCURC will work alongside the grant recipient to ensure the hired contractor is adhering to the agreed upon scope of work and completes the project in a timely manner.
5. A representative of MCURC will perform a site visit and review of the completed project for completeness and quality of work before reimbursing the hired contractor for their work.

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Property Owner Name/Commercial Tenant Name

Property Address

Applicant Mailing Address

Applicant Phone Number & Email Address

Approximate total cost of work including permits and fees

Approximate date work is to be done (Please note work must be completed by 6/30/2023)

General description of project

- *Written description of the proposed façade improvements*
- *Attach sketches, drawings, and/or photos of the proposed façade improvements*
- *Attach copies of project estimates from contractors or vendors*

Applicant Signature & Date*

Printed Name

**As the owner/operator of _____ (Business Name), I hereby certify that the information provided herein is accurate and true. I understand that submitting this grant application does not come with a funding commitment and is simply a request for consideration. If notified of an award, I agree not to commence work until all program requirements have been met and a contract has been executed with MCURC.*